



Cherokee County Fire & Emergency Services  
Community Risk Reduction Division  
Fire Marshal's Office  
1130 Bluffs Parkway Canton, Georgia, 30114  
678-493-6290 office  
firemarshal@cherokeega.com

## Letter of Intent for use of a Structure

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State: \_\_\_\_\_

CityView Number: \_\_\_\_\_

Commercial or Residential Use: \_\_\_\_\_

The "USE" field must be either be handwritten or typed.

The purpose of this letter is to determine if the structure will be used for commercial or residential. If the use is commercial, the structure will fall under the review of the Cherokee County Fire Marshal's Office. If the use is residential, the Cherokee County Fire Marshal's Office will not review the plan.

If the structure is to be open to the general public, it will be considered commercial. If in the future the use changes from residential to commercial the owner will be required to comply will all commercial fire code requirements.

- a. The following items will be required for a commercial building:
  - i. A fire hydrant within 400 feet from all parts of an non fire sprinkleredbuilding.
  - ii. A fire hydrant within 600 feet from all parts of a fire sprinklered building.
  - iii. All state minimum codes (120-3-3) adopted codes by the Cherokee County Fire Marshal's Office.
  - iv. Turning radius that complies with all applicable codes for all interior and exterior turning radius.
  - v. A minimum of 20-foot parking lot driveway width.
  - vi. The fire department turnaround must be designed at a minimum to the 2018 International Fire Code and Appendix D.

This letter must be completed and emailed to [firemarshal@cherokeega.com](mailto:firemarshal@cherokeega.com). The fire marshal plan review can not be completed until the letter is received.

Name: \_\_\_\_\_

(This must be an original signature)

Date: \_\_\_\_\_